



Canada's Aviation Hall of Fame Individual Nomination for Membership

The Purpose: As a contribution to Canada's heritage, to document, preserve and publicize the names and deeds of these persons whose contributions to the advancement of Canadian aviation or aerospace have been of superior benefit to Canada.

Name of the Nominee: _____
Family Name Given Names

Current Address: _____
(Unless deceased) Address

City Province/State Postal/Zip Code

Phone: Home Bus

Email address

Place and Date of Birth: _____

Place and Date of Death: _____

Next of Kin: _____
Family Name Given Names Relationship

Address

City Prov/State Postal/Zip Code

Phone: Home Bus

Email address

Nominated by:

Name

Address

City Prov/State Postal/Zip Code

Phone: Home Bus.

Email address

Signature Date

Seconded by:

Name

Address

City Prov/State Postal/Zip Code

Phone: Home Bus.

Email address

Signature Date

Is the Nominee aware of the nomination? YES ___ or NO ___ (Check one).

Attach to this nomination form all supporting documents, in accordance with the Nomination Criteria.

Mail to: Nomination Review Committee, Canada's Aviation Hall of Fame, 4629 McCall Way NE, Calgary, AB, T2E 8A5

Individual Nomination Criteria

1. All applicable parts of the nomination form be completed and the form signed by the Nominator and Secunder. **The Nominator and Secunder must be careful to address each point in the criteria listed below and to verify the accuracy of the data provided. Incomplete forms or those that do not comply with the criteria will be returned.**
2. Use a clear, easy to read font (at least 12 point) on 8 ½" X 11" white paper. If completing the form by hand, please print clearly. Do not submit nominations in binders or report covers or include original documents or photos. Photocopies and scans are accepted. Videos and/or submissions using PowerPoint or similar programs are not accepted.
3. Please **submit a total of two (2) hard copies** of your entire nomination application.
 - **one** with original signatures and full contact details **and, if possible**
 - **one electronic copy of the entire application** .
4. Nominations are assessed according to the following criteria as they relate to the nominee's career, demonstrated leadership qualities and contributions to the advancement of Canadian aviation/aerospace:
 - challenges faced and effectively met
 - organizational and management ability demonstrated
 - stability and consistency of performance
 - special talents demonstrated
 - overall significance of the nominee's achievements especially those contributions considered a lasting benefit to Canada and its communities
 - recognition in degrees, honours and awards
 - demonstrated respect for the nominee within the aviation and aerospace community
 - demonstrated reliability and responsibility
5. **Nominators must address these criteria in a detailed and concise account of no more than five (5) pages.** Nominators submitting a printed rather than an online nomination are strongly encouraged to use the template provided on the next page to organize the content of their material. Use of this template will facilitate the nomination review process.
6. The nomination package should, **if possible**, include copies or evidence of:
 - Licenses held or other relevant qualifications;
 - Details of any military service;
 - Decorations, honours, awards, degrees and other recognition;
 - A head and shoulders photograph suitable for reproduction
7. **At least four (4) letters of support** supplementing the nomination are required from persons other than the Nominator and Secunder. These letters must reference factual information, preferably additional to that in the nomination document, and not just provide favourable opinions. Nominators are encouraged to provide letters from a variety of sources and to avoid pro-forma endorsements. Hand written letters must be clearly readable. **ALL letters submitted must include the return address, phone number and/or email address of the sender.**
8. While induction into Canada's Aviation Hall of Fame is intended to honour individual contributions and accomplishments, it is recognized that in exceptional circumstances groups of individuals, including members of families, working together may have made equally exceptional contributions meriting collective recognition. For assistance with proposed nominations of this type, please contact the Hall directly.
9. It is important for nominators to understand that the Nomination Review Committee will not add to details presented, but will merely verify their authenticity and evaluate the Nominee's overall contribution to Canadian aviation/aerospace.
10. Nominations must be postmarked by **May 31st** to receive consideration by the Nomination Review Committee for that year. Receipt of the nomination will be acknowledged. Nominators will be advised of the status of their candidate's file after the final inductees have been confirmed for the year.
 - All Nominations remain active for a minimum of five years. Short-listed nominations not selected for induction remain active for ten years in total. Thereafter, nominations may be re-submitted twice more.

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Please demonstrate how the nominee meets the selection criteria outlined below. Please type in the text box provided.

- 1) Challenges faced and effectively met.
- 2) Organizational and management ability shown.
- 3) Stability and consistency of performance.
- 4) Special talents demonstrated.
- 5) Overall significance of nominee's achievements. Contributions considered a lasting benefit to Canada.
- 6) Recognition in degrees, honours and awards. *Quality of references is graded.*
- 7) Respect within the industry, leadership and reputation.
- 8) Reliability and responsibility shown.
- 9) List of references (name, position or relationship to the nominee).